

MINUTES - APPROVED  
 BEACON BOARD OF EDUCATION  
 POLICY COMMITTEE  
 MONDAY, JANUARY 31, 2022  
 7:00 P.M.  
 VIA ZOOM

PRESENT:

Ms. Elissa Betterbid  
 Ms. Meredith Heuer  
 Mr. John Galloway Jr.  
 Mr. Antony Tseng

ALSO PRESENT:

Dr. Matt Landahl – Superintendent  
 Ms. Ann Marie Quartironi – Deputy Superintendent  
 Ms. Kelly Pologe – Clerk of the Board

POLICIES PRESENTED TO THE COMMITTEE

<b>Policy Number</b>	<b>Title</b>	<b>First Read</b>	<b>To Audit/Finance</b>	<b>Next Policy Mtg.</b>
6000	Fiscal Management Goals			X
6110	Budget Planning			X
6150	Budget Transfers			X
6240	Investments	X		
6410	Authorized Signatures			X
6600	Fiscal Accounting & Reporting		X	
6650	Claims Auditor		X	
6660	Independent/External Audits		X	
6670	Petty Cash	X		
6680	Internal Audit Function		X	
6685	Medicaid Compliance	X		
6690	Audit Committee		X	
6700	Purchasing		X	
6410	Purchasing Authority		X	
6740	Purchasing Procedures		X	
6741	Contracting for Professional Services		X	

6742	Procurement of Professional Service - Federal funds	X		
6800	Payroll Procedures	X		
6830	Expense Reimbursement	X		
6900	Disposal of District Property	X		

1. Policy 6240 Investments

Approved to move forward with new sentence recommended by NYSSBA in the November 2017 update.

2. Policy 6742 Procurement of Professional Service – Federal Funds

Approved to move forward as presented.

3. Policy 6900 Disposal of District Property

Approved to move forward with the addition of the word “trade-in”

4. Policy 6710 Purchasing Authority

Policy 6740 Purchasing Procedures

Policy 6741 Contracting for Professional Services

Policy 6600 Fiscal Accounting & Reporting

Policy 6650 Claims Auditor

Policy 6660 Independent/External Audits

Policy 6680 Internal Audit Function

Policy 6690 Audit Committee

Recommended to send these policies to the Audit Committee for review.

5. Policy 6800 Payroll Procedures

Approved to move forward as presented.

6. Policy 6830 Expense Reimbursement

Approved to move forward as presented.

7. Policy 6685 Medicaid Compliance

Approved to move forward as presented.

8. Policy 6670 Petty Cash

Approved to move forward as presented.

9. Policy 6900 Disposal of District Property

Approved to move forward as presented.

10. Policy 6000 Fiscal Management Goals

Policy 6110 Budget Planning

Policy 6150 Budget Transfers

Policy 6410 Authorized Signatures

Recommended for review at next Policy Committee meeting

NOTE: It was agreed that policies going forward will include updates to policy language where needed: the third-person singular “they/them/theirs” in place of “he/she, him/her, his/hers” to refer to a person, and “will” or “must” in place of shall.

Respectfully submitted,

Kelly Pologe  
Clerk of the Board